

JOB OPPORTUNITY

Job Opportunity Bulletin:	#06-044
Final Filing Date:	09/22/06 or Until Filled

Position:	Salary:	Location:
Fire and Life Safety Officer II, HFC / Fire and Life Safety Officer I, HFC*	\$5337 - \$6482 \$6022 - \$7319	Facilities Development Division 700 North Alameda Street, Suite 2-500 Los Angeles, CA 90012

General Statement:

Under the general direction of the Supervisor, Health Facilities Review, the incumbent will perform preliminary, triage, normal, expedite, and over-the-counter reviews of submittal documents pertaining to the design and construction of healthcare facilities as required to ensure compliance with Title 24, California Code of Regulations (CCR), the Division's Policy Intent Notices, (PINs) Code Application Notices (CANs) and other applicable codes.

Duties:

- Conduct reviews of plans, specifications, and calculations, Alternative Methods of Compliances (AMCs), post approval documents (PADs) and other submittal documents of healthcare facilities' fire and life safety systems and construction requirements.
- Triage Submittals for completeness, establish the appropriate type of review, estimate the review hours needed, complete the appropriate level of reviews and accurately document all review activities in the Division's time and project tracking database system (Logbook).
- Make technical and code compliance decisions related to the reviews conducted, correspond/communicate with facility project personnel and /or applicant as to the status of the project review(s) and consistently cite code authority for all proposals, plans, specifications and other submittal documents deemed to violate applicable codes.
- Consult with, make recommendations, and provide technical assistance to professional engineers, architects, building and fire officials, hospital administrators and their designated representatives, construction contractors, Division plan review and construction observation staff and state and local officials regarding planning concepts, design, building regulations, etc. Conduct field observation and/or perform field triage and review of construction plans, specifications, AMCs, PADs and other submittal documents as directed.
- Other related duties as assigned to accomplish the Division's Vision, Mission, and Goals. May be called upon to work for periods exceeding the normal workday or workweek.

Desirable Qualifications:

- Working knowledge of Title 19 and 24, California Code of Regulations, CBSC. National Fire Codes and other fire and life safety standards applicable to healthcare facilities.
- Experience with plan review and field review and construction observation of healthcare facilities.
- Working knowledge of computers and applicable software programs.
- Ability to communicate well with others and to handle sensitive issues with tact and diplomacy.

Clean driving record. *Must submit an official driving history from the California Department of Motor Vehicles prior to appointment.*

Who May Apply:

Applications will be accepted from individuals currently in the class or who have list, transfer or reinstatement eligibility to the class. Appointment is subject to SROA/surplus policies. Only the most qualified individuals will be selected for an interview. **May consider downgrading to FLSO I for recruitment purposes.*

OSHDP

OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT

1600 Ninth Street, Suite 450

Sacramento, CA 95814

— An Equal Opportunity Employer

Interested individuals should submit a resume and a standard State application, Form #678 to:

OSHDP - Facilities Development Division

Attention: Kerri Blunt (**Job #06-044**)

1600 Ninth Street, Room 420

Sacramento, CA 95814

For more information contact Ramin Sadr at (213) 897-6890.

Equal Employment Opportunity Employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

